

Request for hot work permit

Instructions

- The construction or renovation contractor should complete section one of this form, then send it to the U of T property or project manager.
- The U of T property or project manager should email the form to isolationrequests@utoronto.ca. A minimum notice period of 48 hours (two business days) is required.
- Once reviewed and approved by the Fire Prevention team, **the hot work permit must be posted by the contractor** on the job site prior to beginning work. The contractor must ensure that all precautions in section two are taken.
- Once the hot work has been completed, the contractor should complete section two of this form and give it to the U of T property or project manager when returning the keys.

Section 1: Hot work details

Requestor name: Building:
Requestor phone number: Floor:
Property or project manager: Nature of work:
Project number: Date:
Hot work start date: Hot work end date:
Hot work start time: Hot work end time:
Is a fire alarm or sprinkler isolation required? Yes No

This location has been approved for hot work

For completion by the Fire Prevention team

Permit expiry date: Special instructions:
Permit expiry time:
Permit issuer:

Section 2: Necessary precautions and final check

Precautions within 35 feet of work

- Cutting and welding equipment is in good repair
- Floor swept clean of combustibles
- Combustible floors wet down, covered with damp sand, metal or asbestos sheets
- Flammable liquids removed; other combustibles protected with asbestos tarpaulins or metal shields
- All wall and floor openings covered

Work on walls or ceilings

- Asbestos tarpaulins suspended beneath work
- Construction is non-combustible and without combustible covering or insulation

Work on enclosed equipment

- Combustibles moved away from other side of wall
- Enclosed equipment cleaned of all combustibles
- Containers purged of flammable liquids

Fire watch

- Fire watch will be provided during and for 60 minutes after work
- Fire watch is supplied with extinguishers (contractor to supply) and/or small hose
- Fire watch is trained in use of this equipment and in sounding alarm

The work area and all adjacent areas where sparks and heat might have spread (such as floors above and below and on opposite side of walls) were inspected for at least 60 minutes after the hot work was completed and were found fire safe.

Contractor's signature:
On completion of hot work

Date: